



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	COUNCIL ON REAL ESTATE APPRAISERS
MEETING DATE AND TIME:	Tuesday, May 17, 2011 at 9:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , 2nd floor of the Cannon Building
MINUTES APPROVED:	July 19, 2011

Members Present

William Diveley, Chair, Professional Member
Gary V. Parker, Vice Chair, Professional Member
Stephen Huston, Professional Member
Brad Levering, Professional Member
Frank Smith, Public Member
Yvonne Rickards, Public Banking Member
Ronald Mandato, Professional Member
Richard Wheeler, Public Member
Frank Long, Public Member

Division Staff/Deputy Attorney General

Patricia Davis-Oliva, Deputy Attorney General
Nicole Williams, Administrative Specialist II

Members Absent

None

Others Present

Earl Loomis
Catherine Berchock

Call to Order

Mr. Diveley called the meeting to order at 9:37 a.m.

Review and Approval of Minutes

The Council reviewed the April minutes. Mr. Levering stated that he recused himself from the vote from the Leaberry complaint case. Mr. Long made a motion seconded by Mr. Parker to approve the minutes with the correction. The motion carried unanimously.

Unfinished Business

Status of Complaints

19-02-10 – Mr. Parker advised that this complaint is being forwarded to the AG's office for further review.

Review of Appraisal Reports: Judith Magann

Mr. Huston stated that Ms. Magann's reports were satisfactory and recommended approval of her appraisal reports, seconded by Mr. Parker. Motion carried unanimously.

New Business

New Complaints

Complaints 19-03-11 and 19-06-11 were assigned to Mr. Parker.

Complaints 19-04-11 and 19-05-11 were assigned to Mr. Levering.

Ratification of Issued Licenses

Kelli Holman: Trainee – Supervisor: Thomas Hoffman, X2-0000190

Michael Goldstein, MD, VA, DC – Certified General

Brendy Hantzes, MD, VA, DC – Certified General

Everett Moore, PA, NJ, NY – Certified General

Justin Robertson, MD, VA, DC – Certified Residential

Michael Lieberman, MD, PA – Certified Residential

Beverly Wilson, MD – Certified Residential

Mr. Diveley read the list of names of approved licenses. Mr. Huston made a motion to ratify the licensee listing as submitted, seconded by Mr. Parker. The motion carried unanimously.

Ratification of Issued Continuing Education Activities

Mr. Huston made a motion to ratify the CE listing for May as submitted, seconded by Mr. Parker. The motion carried unanimously.

Review of Temp Applications

Mr. Diveley read the names below that were issued temporary permits. There was no discussion by the Council

Michael Cummings – New Castle Co.

Daniel Hanlon, III – Kent Co.

Anne Lloyd-Jones – 2 Hotels in New Castle Co.

Travis Welch – New Castle Co.

Jerome Witte Jr. – 2 New Castle Co.

Written Request from Thomas Bowers for Re-Approval to sit for the Certified General

Exam – Mr. Parker made a motion to approve Mr. Bowers to sit for the exam, seconded by Mr. Huston. Motion unanimously carried.

Vendor Network Opportunity for Discussion

Ms. Davis-Oliva stated that Mr. Huston received an email from a consumer regarding BPOs. Mr. Huston stated that banks contact Real Estate agents all the time to conduct

CMAs/BPOs and do not realize that it is illegal. Mr. Huston further added that the Real Estate Commission did accept the Council's revisions to the Commission's statute.

Other Business before the Council (for discussion only)

Ms. Davis-Oliva advised that a bill has been sent to DPR but has not yet been introduced and the assessor regulations will be published June 1st and the hearing will take place at the July meeting.

Mr. Levering inquired if the Council for disciplinary actions has formally adopted the AQB matrix. Ms. Williams stated that in a prior meeting the Council voted to adopt and use the matrix as a guideline for disciplinary actions. Ms. Davis-Oliva stated the Council is not bound to the matrix; it is only a guideline for disciplinary actions.

Mr. Levering addressed the requirement of criminal background checks for new applications and referenced page 27 of the real property appraiser qualifications criteria to adopt the guidelines for licensure regarding the appraisal experience log which will include showing what the supervising appraiser and the appraiser trainee did during the appraisal. Mr. Levering asked the Council to take a look at that guideline in the AQB criteria booklet. Mr. Levering reiterated for the Council to start thinking about who will attend the conference in the Fall located in Washington and requested to put on the agenda the appraisal log matrix and the criminal background check requirement for licensure. Mr. Mandato inquired if other boards required criminal background checks. Ms. Davis-Oliva advised that the medical boards require criminal background checks for new applicants and will now be able to run checks through the DELJIS System at DPR. Ms. Williams will add to the agenda for next month's meeting discussion of criminal background checks for new applicants and discussion of the AQB's appraisal log matrix as per Mr. Levering request.

Public Comment

There was no public comment.

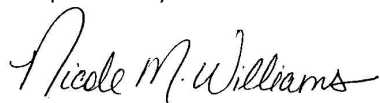
Next Meeting

The next meeting is scheduled for June 21, 2011 at 9:30 a.m. in Conference Room A second floor, Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

Mr. Huston made a motion, seconded by Mr. Mandato to adjourn the meeting. There being no further business before the Council, the meeting adjourned at 9:58 a.m.

Respectfully submitted,



Nicole M. Williams
Administrative Specialist II